

Minutes of Meeting

Meeting of Internal Quality Assurance Cell (IQAC)

A meeting of Internal Quality Assurance Cell (IQAC) was held on **19th September 2018 at 4.00 p.m.** in the meeting room of Dean SoE/SoS office to discuss following agenda:

Agenda:

1. To discuss NAAC work

Following members were present;

1. Dr. P.S. Bokare	Dean SoE/SoS
2. Dr. Srikant Prasad	HoD, Department of Electrical
3. Mr. Nandalal Acharjee	Department of Metallurgy
4. Mr. Mukesh Desai	Department of Mechanical
5. Ms. Mahashakti Mahamaya	Department of Civil
6. Mr. Pradeep Singh Chauhan	Department of Electrical
7. Mr. Arvind Singh Chandel	Department of Computer Science
8. Mr. Tanweer Ahmad	School of Management
9. Dr. Saumya Singh	School of Science

Agenda 1.

Under this agenda, following points were discussed and decided:

1. Members presented their understanding on the Criteria allotted to them. Dr Mahashakti of Civil Engineering Department will present her case in next meeting.
2. It has been noticed that the presentations prepared are elaborate. From next meeting all the IQAC members will showcase the progress in preparation of documents in soft form, which are required to be submitted in SSR. This will give a clear picture of what will be the next course of action and where we stand. Also all formats to be followed as per templates and formats provided by NAAC.

The first page shall be Format and onward pages shall be supporting documents.

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3.10.18



3. Overall Suggestions are;

For Criteria No 3....

- Information to be collected from all departments as per the prescribed format.
- To identify the documents which are required to be attached for each criteria and arrange the maximum number of documents as possible by next meeting. Prepare separate list of pending documents.

For Criteria No 4...

- Library Advisory committee is required to be formed very soon. The committee needs to meet every 15 days.
- To make Library a happening place, some activities have to be created for students like Reading completion etc.
To procure resources in the library for visually challenged students like books on Brail. For ICT we need e books, e resources like archives of NPTEL lectures in hard discs and available on University server. Students shall have an option to access it from anywhere in the campus.
ICT and intranet should be inter connected like Moodle.

For Criteria No 5....

- Variety of scholarships are introduced by OPJU. Students of all the schools shall be notified accordingly.

For Criteria No 6.....

- Different types of Welfare Measures for Employees and Students include;
 - i. Medical Insurance Facility
 - ii. Subsidized Accommodation Facility
 - iii. Ambulance Facility in the campus
 - iv. Trauma Centre (Medical Center)
 - v. Scholarship at entry level given to wards of employees of the Jindal group in Educational institutions in Chhattisgarh.
 - vi. Rakhi gifts given to daughters of employees
 - vii. FCP
 - viii. Free Mobile recharge
 - ix. Play school for kids

All above shall be included in proper criteria

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3.10.18



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For Criteria No 7.....

Best Practices include: Wednesday activities, Industrial Visits, IAC, Technorollix etc.

The next scheduled meeting is on 3rd October 2018 at 3.30 pm. All are requested to pencil book this date in advance.

The meeting ended with vote of thanks.


3.10.18
Dr P.S Bokare
Dean SoE/SoS

